

**CITY OF ARCATA
PLANNING COMMISSION REGULAR MEETING MINUTES**

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

August 14, 2012
Tuesday, 7:00 p.m.

A complete record of this meeting can be viewed by visiting the City's Website (www.cityofarcata.org) and clicking on "Watch Live Meetings" to access the Planning Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

- I. **ROLL CALL.** Commissioners Present: Robert Flint (Chair), Julie Vaissade-Elcock (Vice Chair), Chuck Giannini, Paul Hagen, and Daniel Tangney. Absent: Judith Mayer.
- II. **ELECTION OF CHAIR AND VICE-CHAIR as per Section 2205.B. of the Arcata Municipal Code:** On motion by Hagen, second by Giannini, and unanimous voice vote, Commissioners Flint and Vaissade-Elcock were elected to serve as Chair and Vice Chair, respectively, for the 2012/13 Fiscal Year.
- III. **ORAL COMMUNICATIONS.** None.
- IV. **APPROVAL OF MINUTES.** On motion by Vaissade-Elcock, second by Tangney, and unanimous voice vote, the Minutes of July 24, 2012 were approved as presented.
- V. **PUBLIC HEARINGS.**
 - A. **Humboldt Biodiesel Systems, LLC dba Footprint Recycling and Hauling, Inc. 1250 Giuntoli Lane. (File #090-012-PDP-ZA).** On a 3-0 voice vote with recusals by Flint and Tangney, who did not attend the hearing in question, on motion by Hagen and second by Giannini, the Commission confirmed their action of July 10, 2012 was a recommendation to the Council for approval of the project and the zoning overlay.
- VI. **BUSINESS ITEMS.**
 - A. **Preview of the proposed Boyd/West End Road and Shirley Boulevard Annexations.** Staff provided an overview of the annexation process and discussion of the broad implications of, along with the rationale for, annexation. Property owners potentially affected by the annexation voiced concerns. The Commission directed staff to provide an analysis of how rates, taxes, and fees for the various services resulting from the annexation would affect the owners.
- VII. **CORRESPONDENCE / COMMUNICATIONS.**
 - A. **PLANNING COMMISSION: NONE**
 - B. **STAFF:** 1) Staff provided and update on the Presbyterian Church Historic Landmark Status; 2) Staff mentioned that the Council was interviewing for the Planning Commission Vacancy; 3) Staff informed the Commission and the public that the Regional Housing Needs Allocation (RHNA) process was underway and that the Humboldt County Association of Governments (HCAOG) was holding RHNA Methodology Committee meetings to provide input to the HCAOG Board. The next meeting of the Methodology Committee, which is open to the public, will be held Wednesday September 12, 2012 at 2:00 p.m. at the HCAOG Office at 611 "I" Street, Suite B in Eureka.
- VIII. **UPCOMING AGENDA ITEMS.**
 - A. August 28, 2012
 - B. September 11, 2012
- IX. **ADJOURNMENT. 8:25 p.m.**

2012 Meetings	Jan 10	Jan 24	Feb 14	Feb 28	Mar 13	Mar 27	Apr 10	Apr 24	May 8	May 22	Jun 12	Jun 26	Jul 10	Jul 24	Aug 14	Aug 28	Sep 11	Sep 25	Oct 9	Oct 23	Nov 13	Nov 27	Dec 11	Dec 25
Vacant																								
Robert Flint	X	X	*	*	X	X	X	X	*	*	*	X	O	X	X									
Chuck Giannini	O	O	*	*	X	X	X	X	*	*	*	X	X	X	X									
Paul Hagen	X	X	*	*	X	X	O	X	*	*	*	X	X	X	X									
Judith Mayer	X	X	*	*	X	X	X	X	*	*	*	X	X	O	O									
Daniel Tangney	X	X	*	*	X	X	X	X	*	*	*	X	O	X	X									
Julie Vaissade-Elcock	X	X	*	*	X	X	X	X	*	*	*	X	X	X	X									

Arcata Municipal Code Section 2204.B Commissions. If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant.

Note: Chair Flint; Vice Chair Vaissade-Elcock. Staff Liaison: Mike Mullen
 X = present; O = absent; *= no meeting; S= special meeting (not considered regular attendance)

Attest: 

David Loya, Community Development Deputy Director