

**CITY OF ARCATA  
PLANNING COMMISSION REGULAR MEETING MINUTES**

**COUNCIL CHAMBER  
736 F Street, Arcata, CA 95521**

**April 10, 2012  
Tuesday, 7:00 p.m.**

A complete record of this meeting can be viewed by visiting the City's Website ([www.cityofarcata.org](http://www.cityofarcata.org)) and clicking on "Watch Live Meetings" to access the Planning Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

- I. **ROLL CALL.** Commissioners: Robert Flint (Chair), Julie Vaissade-Elcock (Vice Chair), Larry Blake, Chuck Giannini, Judith Mayer, and Daniel Tangney. Absent: Paul Hagen. Staff: Loya and Mullen.
- II. **ORAL COMMUNICATIONS.** None.
- III. **APPROVAL OF MINUTES.** Approval Minutes of March 27, 2012 – on Mayer's motion and second by Vaissade-Elcock, the minutes were approved as submitted by a 6-0 vote.
- IV. **PUBLIC HEARINGS.** Prior to opening each public hearing, Commissioners will provide *Ex Parte* disclosures. Disclosures include a summary of information and sources gathered outside of the public hearing. **COMMISSIONERS VAISSADE-ELCOCK AND GIANNINI RECUSED THEMSELVES FOR ITEM IVA.**
  - A. **Cypress Grove Chevre Expansion, 1330 Q Street, File # 112-011-DR2-UP.**

Project proposes construction of an approximately 24,837 sf addition to the existing creamery building, associated site improvements, and future expansion sites for the purpose of providing additional space for processing goat milk into dairy products (goat cheese). A Use Permit and "Type B" Design Review are required for the creamery project expansion. **AFTER HEARING TESTIMONY FROM 19 INDIVIDUALS, THE USE PERMIT WAS APPROVED ON A MOTION BY TANGNEY AND A SECOND BY BLAKE THAT WAS APPROVED ON A 3-0-1 VOTE (MAYER ABSTAINED).**
- V. **BUSINESS ITEMS.**
  - A. 2011 Annual Report of the Planning Commission. **THE REPORT, AS SUBMITTED, WAS FORWARDED TO THE CITY COUNCIL.**
- VI. **CORRESPONDENCE/COMMUNICATIONS.**
  - A. **PLANNING COMMISSION.** Commission Mayer expressed her concerns with the voting procedure with Item IVA.
  - B. **STAFF.** None.
- VII. **ADJOURNMENT occurred at 9:45 p.m.**

**VIII. ATTENDANCE.**

<u>2012 Meetings</u>	Jan 10	Jan 24	Feb 14	Feb 28	Mar 13	Mar 27	Apr 10	Apr 24	May 8	May 22	Jun 12	Jun 26	Jul 10	Jul 24	Aug 14	Aug 28	Sep 11	Sep 25	Oct 9	Oct 23	Nov 13	Nov 27	Dec 11	Dec 25
Larry Blake	X	X	*	*	X	X	X																	
Robert Flint	X	X	*	*	X	X	X																	
Chuck Giannini	O	O	*	*	X	X	X																	
Paul Hagen	X	X	*	*	X	X	O																	
Judith Mayer	X	X	*	*	X	X	X																	
Daniel Tangney	X	X	*	*	X	X	X																	
Julie Vaissade-Elcock	X	X	*	*	X	X	X																	

Arcata Municipal Code Section 2204.B Commissions. If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant.

Note: Chair Flint; Vice Chair Vaissade-Elcock. Staff Liaisons: David Loya/Joe Mateer  
 X = present; O = absent; \*= no meeting; S= special meeting (not considered regular attendance)

Attest: Michael S. Mullen  
**Michael S. Mullen, Staff Liaison**