



736 F Street | Arcata CA 95521

Report of Possible City Code Violation

This section is completed by the person reporting the possible violation.

Today's Date: _____ Date Problem was First Noticed: _____

Location of Suspected Violation (Address, Assessor's Parcel Number (APN), or Attach a Map)

Address or APN: _____

Property Owner (if known) – Name: _____

Property Owner Address: _____

Renter or Tenant (if any) – Name: _____ Are you the Renter or Tenant?

Renter or Tenant Address: _____ Yes No

Are there known or suspected hazards such as dangerous or unstable residents, dogs, or criminal activity?

Yes No Unknown If yes, please describe below:

Describe Suspected Violation Below – *Be as complete and specific as possible. Provide attachments if necessary.*

Reported By:

Your information must be provided so City Staff can contact you if additional information is needed. Your information is confidential and will not be disclosed unless we are ordered to do so by a court of law.

Name: _____

Address: _____

Phone # _____ Email Address: _____

Received at City by: _____ Date: _____

THIS SECTION FOR STAFF USE

Lead Review: Planning Building

Refer to other City departments or divisions as appropriate. Comments should be returned by the date given below to proceed with a cooperative enforcement effort.

Return Comments to: _____

Date of Referral: _____ Comment Deadline: _____

Referred to:

- Planning
- Building
- Environmental Services
- Engineering
- Parks & Recreation
- Police
- Fire Department
- Other

Joint Site Visit:

- Planning
- Building
- Environmental Services
- Engineering
- Parks & Recreation
- Police
- Fire Department
- Other

RESPONSES RECEIVED AND ACTION TAKEN: