



# Employment Opportunity

## City of Arcata Recreation Division

### Summer Camp Liaison

**General Information:** The City of Arcata Recreation Division is now accepting applications for Summer Camp Liaison. Planning and marketing activities to begin in April. Some hours are required in the spring for training, planning, and preparation. Camp programming runs from June 15<sup>th</sup> – Aug 21<sup>st</sup> 2020. This is a seasonal position with the City of Arcata and does not include benefits.

**Applicant Qualifications:** This position provides administrative and program support for 9 Arcata Recreation Division Summer Camps located throughout the city as well as the City's Leader-In-Training program. This position requires a high degree of community and staff interaction. Qualified applicants must be 18 years of age, have extensive experience working with children, supervising others and must be certified in CPR and First Aid and Tuberculosis clearance prior to the first day of employment.

**Pay Range: \$13.73 - \$15.15 per hour**

**Program Hours and Shifts:** Daily hours may vary based on the needs of each camp however, generally camps are in session Monday-Friday from 7:30am-5:30pm. Time will be needed in addition to the ten weeks of camps for preparation and planning. Max 40 hours per week.

**Application Deadline:** Monday, March 23, 2020. Applications are available online at [www.cityofarcata.org/rec](http://www.cityofarcata.org/rec), or in the Recreation Office at Arcata City Hall on the corner of 7th and F Streets. Office hours are Monday-Friday, 9-5pm. Call 822-7091 for more information.